

# SIAMS INSPECTION TIMELINE



## March

SIAMS Managers from Ely, St Edmundsbury & Ipswich and Norwich Dioceses share lists of schools to be inspected in the next academic year.



## May

SIAMS Managers allocate schools randomly to Autumn, Spring and Summer terms. This list is then reverted back to names and sent to the Church of England Education Office, which applies for inspection funding from the DfE.



## April

The list of schools is anonymised and randomised across all three dioceses in preparation for a blind allocation across the academic year.



## June

SIAMS inspectors indicate their availability for the following term. SIAMS managers allocate e.g. School '3021' to 'inspector H' for their first available week. Inspectors are only informed of the **week** of their inspection at this stage.



## SIAMS -1 week

A representative from Church Schools East contacts the school and speaks to the HT or next available SLT member to inform them of the inspection. The Inspector contacts the school within 24 hours at the latest and the SEF is shared with the inspector within 24 hours of this contact.



## SIAMS -2 weeks

SIAMS inspectors are contacted ten working days prior to the inspection. They are informed of the location and name of the school to be inspected, in order for them to have time to prepare.



## SIAMS day

Throughout the day, there is regular feedback to the HT – avoiding a 'big reveal'. Once final judgements have been made, the school is asked if they are satisfied with the process and are made aware of the complaints procedure.



## Appeals

A full appeals and complaints procedure can be found on pp23-24 and in Appendix H of the National Society SIAMS Handbook (September 2018).



## SIAMS +5

A draft report is sent within 5 working days to a Critical Reader, who checks it for house style and accuracy of evidence against the SIAMS schedule. The report is sent to the school for fact checking by the HT / Chair of Govs / RE lead.



## SIAMS +15 (max)

The report is signed off and a copy is sent to the Diocese for publication.



Excellent and Good judgements for schools result in a scheduled inspection in the fifth academic year post-inspection. Other judgements will trigger an inspection from the third academic year post-inspection.

